**TOWN OF CUYLER**

**POLE BARN INSTRUCTIONS (Over 144 sq. ft)**

**(includes Hunting Camps, Garages, Garden Sheds or Storage)**

1. **You must provide a Certified Survey Map**
2. **You must provide a sketch on the survey map where building is located**
3. **For building over 1500 sq. feet, drawings must include seal and signature of a licensed architect or professional engineer**
4. **Post Holes must be dug to a minimum of 40 inches**
5. **Post Holes must be dug in virgin soil. Where fill is used, it must settle for 90 days or be tamped or rolled in 6-inch lifts**
6. **Post Holes must be inspected prior to placement of poles**
7. **You must include dimensions of your building that include size, length, width and height**
8. **You must include a list of building materials including siding, roofing, doors, windows and rafters. Where wood meets the ground, pressure treated lumber MUST be used**
9. **You must accurately and completely fill out form. No permit will be issued without a notarized signature and stamp. You must accurately and completely fill out form. No permit will be issued without a notarized signature and stamp**
10. **DO NOT START any work UNTIL Permit has been issued.**